SendTo: JOIN is not available

Functionality:
From Windows Explorer every file can be saved in JOIN by a rightmouse click on the file, Send to, JOIN. JOIN will be started to register and save the file in JOIN.

Issue and cause:
In case of one pc used by different users, the option Send to/JOIN is not always available for every user after installation of the JOIN Now Cliënt.

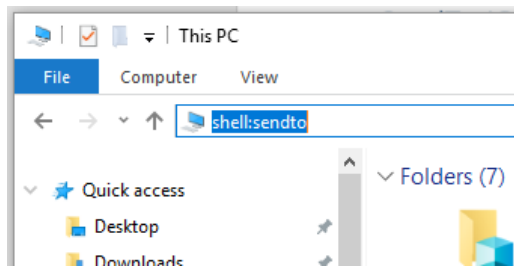**How to check if the JOIN Now cliënt is properly installed:**
Are the JOIN buttons in Word and Outlook available?
No: first install JOIN Now cliënt (how to install consult webpage www.utwente.nl/join for instructions).

How to Create a JOIN shortcut:
Open Windows Explorer
Type :   shell:sendto in the address bar to open the 'Send to' folder

Right-mouse click in the empty part (on the right)
Choose New, Shortcut
Search the following file after clicking Browse, This PC
C:\Program Files (x86)\JOINClient\DecosDirectDropFile.exe
Pay attention: do **NOT** choose DecosDirectDropFile.exe.config
Click OK and Next
Name the shortcut JOIN