

Reports – Educational coordinator

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9.1.01 - Key Facts

Goal:

This report can give you an overview of the most important information concerning courses (e.g. all courses of a module).

Selection: Standard selection course information

| Number | Description of filters |
|--------|---|
| 1 | <p><i>Optional</i> Search for a specific course by filling in a course code in the filter 'course'.</p> <p>Tip: Use  to enter or paste multiple course codes</p> <p>The current academic year is filled by default</p> |
| 2 | <p><i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)</p> |
| 3 | <p><i>Optional</i> Search for courses within a specific quartile (block).</p> |
| 4 | <p><i>Optional</i> Search for courses of a specific lecturer (M-number).</p> <p>Tip: Use  to see a list lecturers (including M-number).</p> |

9.1.02 - Overview of courses

Goal:

This report can give you an overview of all information concerning courses (e.g. all courses of a module).

Selection: Standard selection

| Number | Description of filters |
|--------|--|
| 1 | <p><i>Optional</i></p> <p>Search for a specific course by filling in a course code in the filter 'course'.</p> <p>Tip: Use  to enter or paste multiple course codes</p> <p>The current academic year is filled by default</p> |
| 2 | <p><i>Optional</i></p> <p>Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)</p> |

9.2.05 – Name list

Goal

This report will create a list of students per degree programme (and eventually specialisation).

Selection: Standard selection

| Number | Description of filters |
|--------|---|
| 1 | <p><i>Optional</i></p> <p>Filter on specific student numbers</p> <p>Tip: Use  to enter or paste multiple student numbers</p> |
| 2 | <p>Filter on students for a specific degree programme and/or cohort.</p> |

9.2.06 - List of passport photos

Goal

This report will create a list of photos of students from a specific group.

Selection: Standard selection

| Number | Description of filters |
|--------|--|
| 1 | <p><i>Optional</i> Fill in specific student number(s).</p> <p>Tip: Use  to enter or paste multiple student numbers</p> |
| 2 | <p>If you want to use a specific student group, use this filter.</p> <p>Tip: Use  to enter or paste multiple student groups</p> |
| 3 | <p><i>Optional</i> Fill in a degree programme (e.g. B-AT) and cohort (the academic year a student started the degree programme)</p> <p>Tip: Use  to see a list of degree programmes</p> |
| 4 | <p><i>Optional</i> Fill in a specific course code, to get a list of photos of students registered for this course.</p> <p>Tip: Use  to enter or paste multiple course codes</p> |

9.2.22 – Number of students per degree programme

Goal:

This report can create an overview of the number of students per programme degree, broken down into different aspects.

Selection:

| Number | Description of filters |
|--------|---|
| 1 | <p><i>Optional</i> Fill in a degree programme (e.g. B-AT) and degree</p> <p>Tip: Use  to see a list of degrees</p> |
| 2 | <p>If needed, you can specify which information you want to show on your report.</p> |

9.2.23 – Number of students per specialisation

Goal

This report can create an overview of the number of students per specialisation, broken down into different aspects.

Selection: Number of active students per specialization

| Number | Description of filters |
|--------|--|
| 1 | Tip: Use  to see a list of existing specialisations Or fill in: [degree programme code]% to get all the specialisations of the degree programme <i>For example:</i> <input type="text" value="PSY%"/>  |
| 2 | <i>Optional:</i> select a specific period |
| 3 | These filters are used to select 'active' students |

9.2.54 – List of participants per course

Goal

This report will show you information about which students will participate in a certain course.

Selection: List of participants per course

| Number | Description of filters |
|--------|---|
| 1 | Fill in the Osiris course code Tip: Use  to enter or paste multiple course codes |
| 2 | The current academic year is filled by default |
| 3 | <i>Optional</i> Tip: Use  to see a list of starting blocks |

9.2.56 – Enrolments minor

Goal:

This report can create an overview of the number of students per minor.

Selection: Standard selection

| Number | Description of filters |
|--------|---|
| 1 | Fill in the minor code (e.g. TNW-HM-BROB-15; the number corresponds the year the minor was created) Tip: Use  to see a list of the existing minors |
| 2 | The current academic year is filled by default |
| 3 | If needed, you can specify which information you want to show on your report. |

9.2.80 – Number of test grades

Goal:

This report can create an overview of the number of sufficient vs. insufficient grades per test opportunity of a course or multiple courses.

Selection: Standard selection

| Number | Description of filters |
|--------|--|
| 1 | Fill in the course of a specific course Tip: Use  to enter or paste multiple course codes |
| 2 | <i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics) |

9.2.81 - Courses at another institution

Goal

This report shows the courses a student has done at another institution. Can be done per student and per student group.

Selection:

| Number | Description of filters |
|--------|---|
| 1 | Fill in a specific student number, or if his/her student number is not known, use other filters Tip: Use  to enter or paste multiple student numbers |
| 2 | If you want to use a specific student group, use this filter. Tip: Use  to enter or paste multiple student groups |

9.2.87 - Transcript of records (dossieroverzicht)

Goal

Detailed information of all results and credit points a student has obtained for tests, courses and courses at another institution.

Selection:

The screenshot shows a search interface for 'Transcript of records'. It includes a search bar at the top with the text 'Standaard selectie (Faculty)'. Below this, there are several sections of filters:

- Personal details:** Includes fields for 'Student number', 'Initials', 'Surname without letter accent', and '* Deceased?' (set to 'No').
- Report options:** Includes several dropdown menus for 'Printing partial grades?', 'Printing not obtained tests?', 'Only include contributing test grades?', 'Print only sufficient final grades?', 'Print category?', and 'Print additional information courses at another institution'.

Red circles 1 and 2 are placed over the 'Student number' field and the 'Report options' section respectively. At the bottom, there are buttons for 'CLEAR', 'MAINTENANCE', 'Advanced search', and 'Run'.

| Number | Description of filters |
|--------|--|
| 1 | Fill in a specific student number, or if his/her student number is not known, use other filters Tip: Use  to enter or paste multiple student numbers |
| 2 | If needed, you can specify which information you want to show on your report. |

9.2.88 – Current results per course (geldende resultaten per cursus)

Goal

The report shows an overview of the results per course for a specific academic year.

Selection: Standard selection

The screenshot shows a search interface for 'Current results per course'. It includes a search bar at the top with the text 'Results per course (Faculty)'. Below this, there are several sections of filters:

- Course:** Includes fields for 'Course' and 'Academic year' (set to '2021').
- Block:** Includes a field for 'Starting block'.
- Student:** Includes a field for '* Deceased?' (set to 'No').
- Report options:** Includes dropdown menus for 'Print students with exemption?', 'Print partial results?', and 'Print student names?'.

Red circles 1, 2, and 3 are placed over the 'Course' section, the 'Block' section, and the 'Report options' section respectively. At the bottom, there are buttons for 'CLEAR', 'MAINTENANCE', 'Advanced search', and 'Run'.

| Number | Description of filters |
|--------|--|
| 1 | Fill in a specific course code. The current academic year is select by default Tip: Use  to enter or paste multiple course codes |
| 2 | <i>Optional:</i> If a course is given twice a year, you can specify the starting block. |
| 3 | If needed, you can specify which information you want to show on your report. |

9.2.91 – Test resits

Goal

This report shows an overview of all the insufficient test results.

Selection: Standard selection

The screenshot shows a search interface for 'Test resits'. It includes a search bar at the top with the text 'Standaard selectie (Faculty)'. Below this, there are several sections of filters:

- Course:** Includes fields for '* Course' and '* Academic year' (set to '2021').
- Test:** Includes a field for 'Test'.
- Student - Degree programme:** Includes fields for 'Degree programme' and 'Student active?' (set to 'Yes').

Red circles 1, 2, and 3 are placed over the 'Course' section, the 'Test' section, and the 'Student - Degree programme' section respectively. At the bottom, there are buttons for 'CLEAR', 'MAINTENANCE', 'Advanced search', and 'Run'.

| Number | Description of filters |
|--------|---|
| 1 | Fill in a specific course code. Tip: Use  to enter or paste multiple course codes The current academic year is select by default |
| 2 | <i>Optional</i> Fill in a specific test. |
| 3 | <i>Optional</i> Select students from a specific degree programme (e.g. B-PSY). |

9.2.92 – Test results per course

Goal

This report can create an overview of the test results per course, test and opportunity.

Selection: Test results per course

| Number | Description of filters |
|--------|---|
| 1 | Fill in a specific course code. Tip: Use  to enter or paste multiple course codes The current academic year is select by default |
| 2 | <i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics) |
| 3 | <i>Optional</i> Fill in a specific test or test opportunity |
| 4 | If needed, you can specify which information you want to show on your report. |

9.3.11 – To follow education

Goal

This report can create an overview per course of which students this course need to complete, according their study programme.

Selection: To follow education

| Number | Description of filters |
|--------|--|
| 1 | Fill in a specific course code. Tip: Use  to enter or paste multiple course codes The current academic year is select by default. |
| 2 | <i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics) |
| 3 | <i>Optional</i> Fill in a study programme (e.g. CSE-B-20 – curriculum of the B-CSE started academic year 2020). The study programme contains the curriculum of a student. |
| 4 | If needed, you can specify which information you want to show on your report. |

9.3.16 - Meeting List Examination

Goal

This report shows a list of students within an study programme, including the number of required credits and the number of obtained credits for the study programme.

Selection:

| Number | Description of filters |
|--------|---|
| 1 | Fill in a specific student number, or if his/her student number is not known, use other filters Tip: Use  to enter or paste multiple student numbers |
| 2 | If you want to use a specific student group, use this filter. Tip: Use  to enter or paste multiple student groups |
| 3 | Fill in a degree programme (e.g. B-AT) and cohort (the academic year a student started the degree programme) Tip: Use  to see a list of degree programmes |
| 4 | The study programme contains the curriculum of a student. |
| 5 | If needed, you can specify which information you want to show on your report. |

9.3.20 - Graduated students

Goal

This report shows information about the students who have graduated for a certain Bachelor of Master. It's possible to search for a single student, per student group or by degree programme.

Selection:

| Number | Description of filters |
|--------|---|
| 1 | Fill in a specific student number, or if his/her student number is not known, use other filters Tip: Use  to enter or paste multiple student numbers |
| 2 | If you want to use a specific student group, use this filter. Tip: Use  to enter or paste multiple student groups |
| 3 | Fill in a degree programme (e.g. B-AT) and cohort (the academic year a student started the degree programme) Tip: Use  to see a list of degree programmes |
| 4 | Tip: Use  to see a list of existing degrees |

9.3.55 - Students List (Binding Study Advice)

Goal

This report can be used to gain insight for a specific group of students in combination with the obtained binding study advice (e.g. deferred advice).

Selection: Standard selection

| Number | Description of filters |
|--------|---|
| 1 | Fill in the degree programme and academic year of a binding study advice. You also can specify the moment of recommendation (e.g. first recommendation, second recommendation or binding advice). |
| 2 | <i>Optional</i> Select a specific group of students, based on their binding study advice. |
| 3 | If needed, you can specify which information you want to show on your report. |

Selection: Drop outs (first year)

| Number | Description of filters |
|--------|---|
| 1 | Fill in the degree programme and academic year of a binding study advice. |
| 2 | The 'S' (staker / drop out) is selected as the final BSA recommendation. |
| 3 | If needed, you can specify which information you want to show on your report. |

9.6.08 – Test performance

Goal

This report gives you an overview of the statistical data per course, test, opportunity.

Selection: test performance

| Number | Description of filters |
|--------|--|
| 1 | Fill in a specific course code. Tip: Use  to enter or paste multiple course codes. The current academic year is select by default |
| 2 | <i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics) |
| 3 | Fill in a specific test |
| 4 | If needed, you can specify which information you want to show on your report. |