

Names and research group

Student Name		Number	
Specialisation		Profile	
Research group(s) ²			
Committee Chairperson ³			
Member			
Member⁴			

Project

Provisional Title ⁵					
Doable by student ⁶	<input type="checkbox"/>	Fit to Specialisation ⁶	<input type="checkbox"/>	Related to Profile ⁶	<input type="checkbox"/>
Provisional Description ^{5 7}					

Courses still to be completed ⁸

Code	Course Name	Quarter	# F.T. Weeks ⁹

Holidays and periods of absence ¹⁰

Reason for absence ^{11 12 13}	Starting date	End date	# F.T. Weeks ⁹
			0
Total number of f.t. weeks ¹⁴			0

Total duration (wall-clock time) of the MSc-Thesis Project ¹⁰

Activity	# F.T. Weeks ⁹
MSc-Thesis Project – 40 EC = 28 f.t. wks ¹⁵	28
Slack time for MSc-Thesis Project – 4 f.t. wks	4
Time for courses (from the table above)	
Absence time (from the table above) ¹⁶	0
Time due to Repair ^{17 10}	
Time due to Resit ^{18 10}	
Total number of weeks ¹⁴	32

Milestones / Dates of the MSc-Thesis Project ¹⁰

Event / Milestone	Date
Start date	
Milestone PP – Project Plan ¹⁹	
Milestone D – Demo ²⁰	
End – Presentation and Assessment	

Signatures

Student	Committee Chairperson ²¹
Date:	Date:

As student, send this form to:

- the Educational-Affairs Office (BOZ) of MSc Robotics, and
- a copy to the Programme Director and CBL teacher

Check your research group whether the secretariat would like to have a copy of this form.

Updates (only concerning planning) need to be sent in the same way as the first version. Highlight updates ¹⁰.

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- 1 Relevant articles of the EER are: A3.7, A3.8, B3.12, B4.7, and B4.8.
 - 2 Research group(s) involved in supervision.
 - 3 Must be a Senior Examiner in the MSc Robotics programme.
 - 4 Add extra lines in case the Supervision Committee is larger.
Note1: The External Examiner must *only* be on the Master-Examination Registration / Green-Light declaration Form.
Note2: The External Examiner may *not* be involved in supervision, *only* in assessment. So *not* on this form.
 - 5 Is provisional. Updates during project do not need to be put in this document.
 - 6 Checks by Supervision-Committee chairperson.
 - 7 Be concise and do not extend too much. Final form (if needed without footnotes) must stay on 2 pages.
 - 8 Maximum of 10 EC. The 6 courses of the Specialisation and CBL MSc Robotics I (202200115) must have been completed.
In case variant 2 of Year 2 is taken, also the Academic-Skills Project (202200119) must have been completed.
CBL MSc Robotics II (202200121) as a not-yet finished course does not need to be mentioned here, obviously.
 - 9 F.T. Weeks are full-time weeks of 40 hours. Doing other tasks in parallel must be specified in the "Holidays..." table.
A course is 5 EC, which is 140 hours, or 3.5 weeks, or 17.5 days (1 EC is 28 hours).
 - 10 In case updates due to extending the MTP due to Repair or Resit procedure, or force majeure, this MTP registration form must be updated and send again, **highlighting** the changes compared to the original version.
 - 11 Count public holidays and days where UT is closed during weekdays also here.
 - 12 In case MTP work is *not* full time, add here the equivalent in f.t. weeks of the extra wall-clock time this less-than-full-time causes: For example, working 4 days per week on the MTP implies 40 weeks of 4 days, so causing an extension of 8 f.t. weeks. See Endnote 15.
 - 13 Project delay due to illness must be put here, implying an updated form must be send again, see Endnote 10.
 - 14 Update calculation of total by updating "field codes" after other rows have been filled in (only in MS Word).
 - 15 The MTP is 40 EC, which is 1,120 hours, or 28 full-time weeks, or 140 days. Including 4 full-time weeks slack time, the MTP is 1,280 hours, or 32 full-time weeks, or 160 days. Scale slack time accordingly in case of a combined programme.
 - 16 Value is taken from Absence-table total; simply update field codes, see also Endnote 14.
 - 17 Add f.t. weeks for Repair as agreed upon. Total time for Repairs must not exceed 50% of nominal duration of MTP.
Leave empty otherwise.
 - 18 Add 9 f.t. weeks (is 2 Months Resit time), to enable Resit procedure. Leave empty otherwise.
 - 19 Milestone PP – Project Plan is after 1/3 of the MTP time, so after 10 f.t. weeks, excluding absence and/or course work.
 - 20 Milestone D – Demo is after 2/3 of the MTP time, so after 21 f.t. weeks, excluding absence and/or course work.
 - 21 In case of an update (see Endnote 10 or 13) and agreement by Supervision committee and student, a signature of any Supervision-committee member suffices.