Introduction to the Time-Edit Viewer for Students

1. Log in via timetable.utwente.nl
   You only need to log in once through the following steps, then you will be automatically logged in.
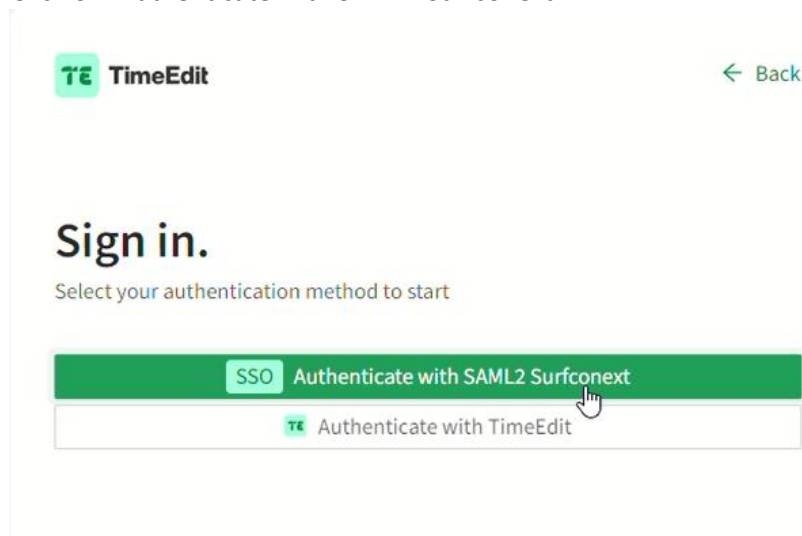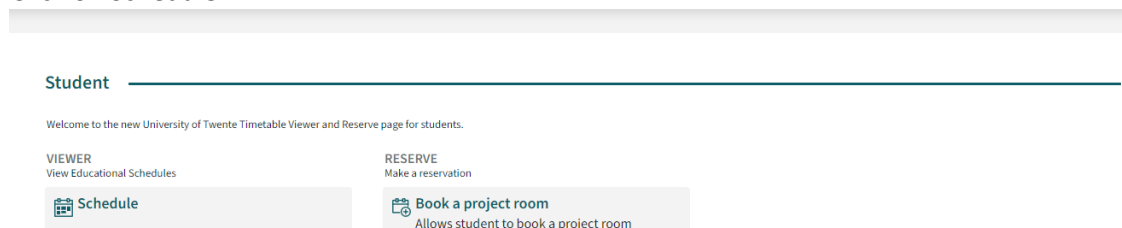   Choose your entrance to go the Schedule.

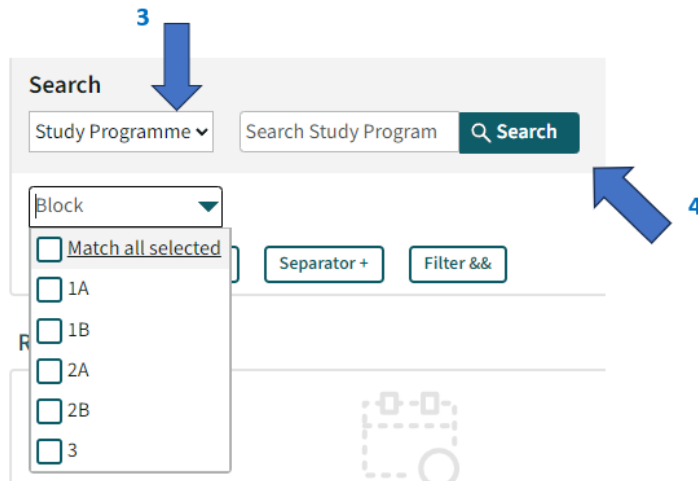Click on: Authenticate with SAML2 Surfconext
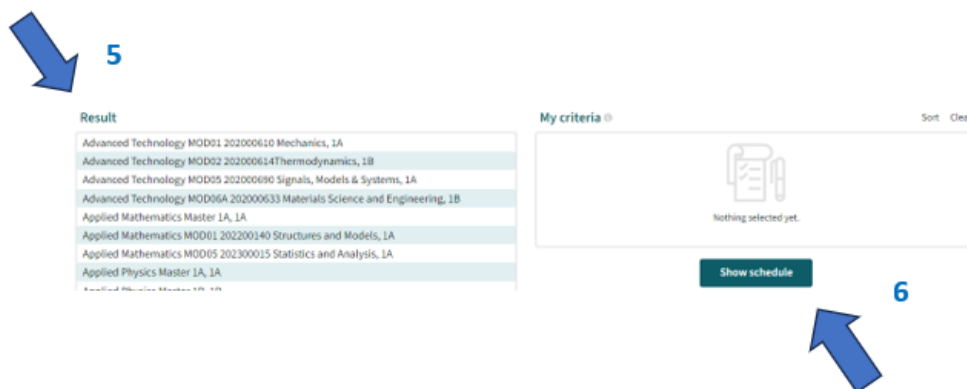

2. Click on Schedule

3. This is where you determine what you will search for:
   - Course →filter on period
   - Course part
   - Course UTLC
   - Course Navitas
   - Student Set
   - Study Programme → filter on period
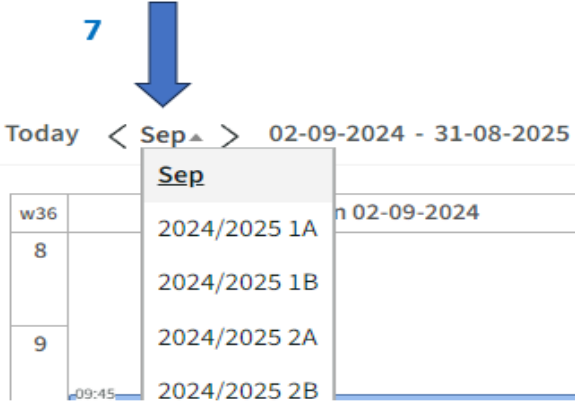   - Lecturer
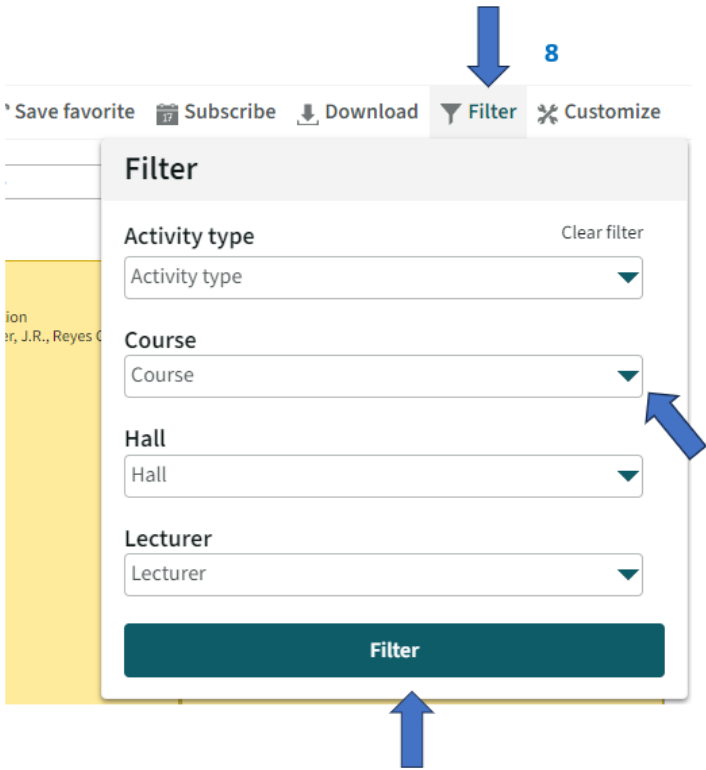
4. Choose 'Search' to see your options

5. This is where you can see the results you have been searching for and you can choose the course/program you want to see
6. This is where you can go to the schedule

7. This is where you can adjust specific data criteria to see the schedule that you want.

8. This is where you can filter your searching criteria (Activity type/Course/Hall/Lecturer)

9. To see the details of an activity, click on the activity.

Woensdag	10:45 - 12:30 CET	
4	Cursus	Vector Calculus, 202001227
Sep. 2024	Werkvorm	Werkcollege
W 36	Zaal	CR 2N
	Docent	*Lecturer: tba
	Studentset	CSE MOD05 Group 01

Toon reserveringsinformatie

ID   4904
Ext. id   -
Gewijzigd   05-07-2024 12:49

10. This is where you can make different exports of the schedule
11. This is where you can save your favorite schedule
12. This is where you can switch between graphical (calendar) and text view

10

11

Save favorite   Subscribe   Download   Filter   Customize

Thu 05-09-2024

125 Reservations   -2024
PDF document (Print)
iCal
Excel (xlsx)
Text
CSV
Create public link
Fullscreen
Excel '97 (xls)

Thu 12-09-2024   Fri 13-09-2024

Link to this page   Text

12

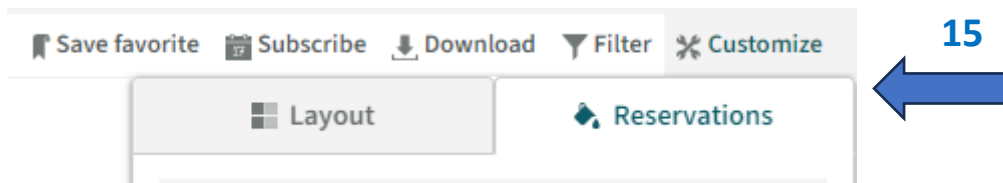13. The colors on the schedule refer to the types of educational activities
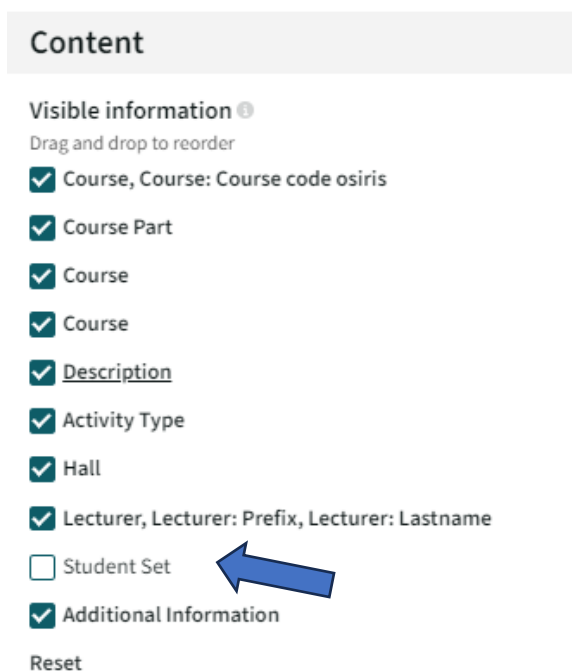

□ Tutorial □ Lecture □ Self study without assistance □ Lectorial □ Practical □ Assesment, Excursion

14. To start a new search, click "Search" next to the period. This is where you can go back to the searching page and adjust your chosen searching criteria.
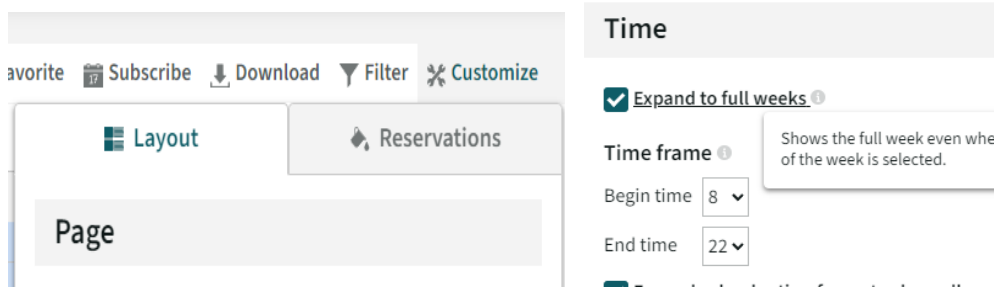If you want to open a new one, you have to delete the previous search under 'My Criteria'.

15. If you want to see student sets on the schedule, you can add these yourself.
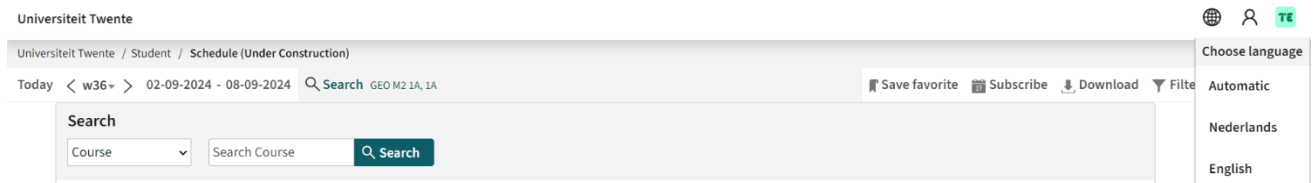Go to 'Customize' and then to Reservations.

If you add student set here, the sets will become visible on the schedule. You can then filter on student sets via filter.

Content

Visible information ⓘ
Drag and drop to reorder
☑ Course, Course: Course code osiris
☑ Course Part
☑ Course
☑ Course
☑ Description
☑ Activity Type
☑ Hall
☑ Lecturer, Lecturer: Prefix, Lecturer: Lastname
☐ Student Set
☑ Additional Information
Reset

16. To be able to see if education is also scheduled in the evening you can adjust the time of the schedule at customize → layout → time

17. You can choose the language you want to use

18. You can see if something has changed in the schedule (within 48 hours) by the red dot in the left corner